



KAY IVEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**TAYLOR HARDIN SECURE MEDICAL FACILITY**  
1301 JACK WARNER PARKWAY NORTHEAST  
TUSCALOOSA, ALABAMA 35404-1060  
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KIMBERLY G. BOSWELL  
COMMISSIONER

KIMBERLY MCALPINE,  
FACILITY DIRECTOR

## EMPLOYMENT OPPORTUNITY

**JOB TITLE:** MH Security Officer II

**OPEN DATE:** 4-22-2022

**CLOSE DATE:** 6-3-2022

**JOB LOCATION:** Taylor Hardin Secure Medical Facility  
Tuscaloosa, Alabama

**NUMBER:** 22-09

**JOB CODE:** S3000

### SALARY

- Range 71 (\$36,331.20 - \$55,056.20 Annually)
- Salary will be commensurate with experience and State of Alabama Personnel guidelines.

### BENEFITS

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CE's needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
  - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

### MINIMUM QUALIFICATIONS

- High School diploma or GED equivalency, supplemented by an approved course conducted by a police academy.
- Some (12 months or more) recent experience of a responsible nature in police or security work.

### SPECIAL REQUIREMENTS

- Must be certified as a law enforcement officer by the Alabama Peace Officer Standards and Training (APOST) Commission and current with all required training and education required by APOST.
- Must pass a physical agility exam as set by the department.

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- Must be 21 years of age with high personal and moral standards and must have a clean police and work record.
- Possession of a valid Alabama Driver's License required.

### **KIND OF WORK**

- This is supervisory police work in protecting property and maintaining safety and security of a state mental health facility.
- An employee in this class supervises police activities on a particular shift at a state mental health facility.
- Work involves safeguarding facility property, patients, and employees against fire, theft, vandalism, and other hazards.
- An important aspect of the work is the availability of the employee in time of emergencies and unexpected incidents.
- Assignments are received in the form of oral and written orders from a superior police officer or other facility officials.
- Work conforms with established laws, rules and policies, and is reviewed through reports, conference and accomplishments.
- Perform other related duties.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Ability to communicate effectively both orally and in writing.
- Knowledge of NCIC procedures.
- Knowledge of security assessment information.
- Ability to work any assigned shift and overtime.
- Ability to maintain firearms qualifications.
- Ability to organize, plan and implement work in an independent manner

### **METHOD OF SELECTION**

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

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**Only work experience detailed on the application will be considered.** Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.

**EQUAL OPPORTUNITY EMPLOYER**